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JEDBURGH COMMON GOOD SUB-COMMITTEE WEDNESDAY, 14 SEPTEMBER, 2016

A MEETING of the JEDBURGH COMMON GOOD SUB-COMMITTEE will be held in the BOARDROOM, JEDBURGH GRAMMAR SCHOOL, JEDBURGH on WEDNESDAY, 14TH SEPTEMBER, 2016 at 4.30 PM

J. J. WILKINSON,
Clerk to the Council,

7 September 2016

BUSINESS		
1.	Apologies for Absence.	
2.	Order of Business.	
3.	Declaration of Interests.	
4.	Minute. (Pages 1 - 4) Minute of Meeting of 1 June 2016 to be agreed and signed. (Copy attached.)	2 mins
5.	Monitoring Report for 3 months to 30 June 2016 (Pages 5 - 14) Consider report by Chief Financial Officer. (Copy attached.)	20 mins
6.	Applications for Financial Assistance. Consider a request for financial assistance received from	
	(a) Jedburgh Community Council - Festive Lights (Pages 15 - 20) Consider a request for Financial Assistance received from the Jedburgh Community Council in respect of Festive Lights. (Copy application and accounts attached.)	15 mins
	(b) Cheviot Youth Project - Community Connections Project Hub- 5/7 High Street, Jedburgh (Pages 21 - 50) Consider a request for financial assistance received from the Cheviot Youth Project in respect of the Community Connections Project Hub at 5/7 High Street, Jedburgh. (Copy application and accounts attached.)	15 mins
7.	Any Other Items Previously Circulated.	

8.	Any Other Items which the Chairman Decides are Urgent.	

NOTES

- 1. Timings given above are only indicative and not intended to inhibit Members' discussions.**
- 2. Members are reminded that, if they have a pecuniary or non-pecuniary interest in any item of business coming before the meeting, that interest should be declared prior to commencement of discussion on that item. Such declaration will be recorded in the Minute of the meeting.**

Membership of Committee:- Councillors J. Brown (Chairman), S. Scott, R. Stewart and Community Councillor H. Wight

Please direct any enquiries to Fiona Henderson Tel: 01835 826502
fhenderson@scotborders.gov.uk

SCOTTISH BORDERS COUNCIL
JEDBURGH COMMON GOOD SUB-COMMITTEE

MINUTE of MEETING of the JEDBURGH
COMMON GOOD FUND SUB-COMMITTEE
held in ROOM 4, KELSO HIGH SCHOOL on 1
June 2016 at 5.30 p.m.

Present:- Councillors J. Brown, R. Stewart, S. Scott, Community Councillor Mr. H. Wight.
In Attendance:- Capital and Investments Manager (Kirsty Robb), Democratic Services Officer (F. Henderson).
Members of the Public:- 0.

MINUTE

1. There had been circulated copies of the Minute of the Meeting held on 3 February 2016.

**DECISION
NOTED.**

ORDER OF BUSINESS

2. The Chairman varied the order of business as shown on the agenda and the Minute reflects the order in which the items were considered at the meeting.

**DISCHARGE AND GRANT OF NEW STANDARDS SECURITY AT 15 ABBEY PLACE,
JEDBURGH**

3. With reference to paragraph 2 of the Minute of 3 February 2016, there had been circulated copies of a report by the Service Director Regulatory Services on the Discharge and Grant of New Standard Security at 15 Abbey Place, Jedburgh. The Democratic Services Officer advised that as the report had not been through the formal consultation process, it could not be considered at the meeting and was withdrawn from the Agenda. The Sub-Committee noted that the report had been withdrawn and agreed that a special meeting be arranged on Wednesday, 29 June 2016 at 9 a.m. in Council Headquarters to consider the report.

DECISION

- (a) **NOTED that the report on the Discharge and Grant of New Standard Security at 15 Abbey Place, Jedburgh had been withdrawn from the Agenda.**
- (b) **AGREED that a special meeting be arranged for Wednesday, 29 June 2016 at 9 a.m. in Council Headquarters to consider the report once it had been through the consultation process.**

MATTERS ARISING

4. JEDFOREST INSTRUMENTAL BAND

With reference to paragraph 3 of the Minute of 3 February 2016, there had been circulated copies of a report received from the Jedforest Instrumental Band detailing the proposed use of the £5,000 awarded from the Jedburgh Common Good. The report explained that the development programme had been delayed due to the preparation and participation in the Scottish Brass Band Championships, the Edinburgh Festival and the British Brass Band Competition. The report detailed the elements of the development programme, which included recruitment and tuition of young players from local primary schools, the purchase of necessary brass and percussion instruments and the renovation of a room in the Band Hall to form a music library. In terms of securing the remainder of the funding, the report explained that the total cost of the development programme was £27,000 and an application had been made to the Youth Music Initiative for a grant of £13,000 towards recruitment and tuition of young players. The grant of £5,000 received from the Jedburgh Common Good

would be used as match funding to secure the remainder of the funding totalling £13,500 from Awards for All.

DECISION

NOTED the update.

MONITORING REPORT FOR 12 MONTHS TO 31 MARCH 2016

5. There had been circulated copies of a report by the Chief Financial Officer which provided details of the income and expenditure for the Jedburgh Common Good Fund for the year 2015/16 including balance sheet values as at 31 March 2016 and proposed budget for 2016/17. Appendix 1 provided a projected income and expenditure for 2015/16 and a projected surplus of £22,228 for the year and a projected deficit of £333 for 2016/17. Appendix 2 provided Balance Sheet value to 31 March 2016 and a projected decrease in reserves of £3,405, due to depreciation of assets, the surplus generated in the year and movements in the value of investments. Appendix 3 provided a breakdown of the property portfolio showing actual rental Income and property Expenditure to 31 March 2016 where applicable and the 2015/16 depreciation charge. Appendix 4 detailed the value of the Newton Fund to 31 March 2016.

DECISION

(a) NOTED:-

- (i) the actual projected Income and Expenditure for 2015/16 as shown in Appendix 1 to the report;**
- (ii) the final balance sheet value to 31 March 2016 in Appendix 2;**
- (iii) the summary of the property portfolio in Appendix 3 to the report; and**
- (iv) the current position of the investment in the Newton Fund in Appendix 4 to the report.**

(b) AGREED the proposed budget for 2016/17 as shown in Appendix 1 to the report.

APPLICATIONS FOR FINANCIAL ASSISTANCE

Jedburgh Leisure Facilities Trust

6. There had been circulated copies of an application from the Jedburgh Leisure Facilities Trust in the sum of £20,000. The application explained that the Leisure Trust had managed the Laidlaw Memorial Pool and Fitness Centre on behalf of the Community for 12 years. The usage had increased 300% during that period and many improvements had been made, with all surpluses being re-invested in the facility. The request was for the installation of LED lighting at a cost of £12,000 which would save approx. £4,000 per year and the installation of an airlock (double automatic sliding doors) between the pool hall and changing rooms to minimise loss of heat at a cost of £8,000. The Capital and Investments Manager advised that there was money allocated for Capital projects, which had not been accessed since 2012. The Sub-Committee agreed that the Jedburgh Leisure Trust be advised that there was alternative funding available and that the matter be referred to the Corporate Transformation and Services Director to arrange a meeting with the Trustees.

DECISION

- (a) NOTED that money was available from an alternative funding source within the Council.**
- (b) AGREED that the matter be referred to the Corporate Transformation and Services Director to arrange a meeting with the Trustees.**

7. **Jedburgh Community Council – Christmas Lights**

There had been circulated copies of an Application for Financial Assistance from the Jedburgh Community Council towards providing Festive Lights in Jedburgh. The application was in the sum of £2,000 towards the costs of installing and dismantling the Festive Lights in Jedburgh. The application explained that an estimate had been provided by Scott & Foggan Ltd in the sum of £1,350 plus VAT (£270) less an unspecified donation. The actual invoice when received was in the sum of £3,000, the cost of electricity was estimated at £350, although details of the actual charges had not been provided. Following considerable discussion, it was agreed that a grant of £2,000 be paid towards the Festive Lighting in Jedburgh.

DECISION

AGREED to award a grant of £2,000 to the Jedburgh Community Council in respect of the installation and dismantling of Festive Lighting in Jedburgh.

The meeting closed at 6.10 p.m.

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MONITORING REPORT FOR 3 MONTHS TO 30 JUNE 2016

Report by the Chief Financial Officer

JEDBURGH COMMON GOOD SUB COMMITTEE

14 September 2016

1 PURPOSE AND SUMMARY

- 1.1 This report provides the details of the income and expenditure for the Jedburgh Common Good Fund for the 3 months to 30 June 2016 and full year projected out-turn for 2016/17 and projected balance sheet values as at 31 March 2017.**
- 1.2 Appendix 1 provides a projected Income and Expenditure position. This shows a projected deficit of £333 for the year.
- 1.3 Appendix 2 provides a projected Balance Sheet to 31 March 2016. It shows a projected decrease in the reserves of £11,932.
- 1.4 Appendix 3 provides a breakdown of the property portfolio showing projected rental income for 2016/17 and actual property expenditure to 30 June 2016.
- 1.5 Appendix 4 shows the value of the Newton Fund to 30 June 2016.

2 RECOMMENDATIONS

- 2.1 It is recommended that the Common Good Sub Committee:**
 - (a) Agrees the projected Income and Expenditure for 2016/17 in Appendix 1;**
 - (b) Notes the projected Balance Sheet value as at 31 March 2017 in Appendix 2;**
 - (c) Notes the summary of the property portfolio in Appendix 3; and**
 - (d) Notes the current position of the investment in the Newton Fund in Appendix 4.**

3 BACKGROUND

3.1 This report provides the Committee with financial information for the period to 30 June 2016 and projections to 31 March 2017. The report also contains a projected balance sheet for the Common Good Fund as at 31 March 2017.

4 FINANCIAL POSITION 2016/17

4.1 Appendix 1 provides detail on income and expenditure for the 2016/17 financial year. The projected net position for the year is a deficit of £333, assuming full expenditure of the grants and donations budget of which £11,250 remains to be allocated.

4.2 Income & Expenditure – Rental Income

There is no Rental Income for the properties owned by the Common Good.

4.3 Income & Expenditure – Non-Property Related Income

The projected out-turn includes an estimate for the interest receivable on cash deposited with the Council. This, however, does not show as an actual income until the end of the financial year as the amount is dependent on interest rates and the average cash revenue balance invested with the Council over the full financial year. The annual rate of interest applied to the cash deposits is expected to be around 0.36%. Also included are interest payments received from Jedburgh Common Good Loans.

4.4 The capital reserve is invested in the Newton Fund and distributions are made twice a year in September and February. The proposed budget for 2016/17 is based on a distribution of 2.0% which will be subject to the overall performance of the fund.

4.5 Income & Expenditure – Property Expenditure

There are no Property Expenses on the Jedburgh Common Good properties.

4.6 Income & Expenditure – Grants & Other Donations

The grants and other donations distributed to 30 June 2016 are shown below.

Grant Recipients	Approved	£
Approved and Paid to 30 June 2016		
Jedburgh Community Council – Festive Lighting	01/06/16	2,000
Total Paid to 30 June 2016		2,000
Approved but not yet paid		
Jethart Callants Festival	29/06/16	5,000
Total Grants Approved		7,000
Budget 2016/17		18,250
Unallocated/(Overallocated) Budget		11,250

4.7 Income & Expenditure – Depreciation Charge

The depreciation charge is projected to be £11,600. This is not a cash transaction and is off-set by a corresponding contribution from the Revaluation reserve at the end of the financial year.

4.8 Appendix 2 provides the balance sheet value as 31 March 2016, the projected movement in year and a projected balance as at 31 March 2017.

4.9 Balance Sheet – Fixed Assets

All fixed assets of the Common Good Fund are revalued every 5 years as part of the Council's rolling programme. The fixed assets were revalued at 1 April 2014. Appendix 3 shows the values of the individual properties at 31 March 2016, projected depreciation charges for 2016/17 and projected value at 31 March 2017.

4.10 Balance Sheet – Newton Investment

- (a) During Quarter 1 the Fund generated a positive absolute return, ahead of its return objective. The Fund performed well in the volatility following the Brexit Vote, due to being very cautiously positioned ahead of the Referendum. The contribution of the stabilising aspects of the Funds strategy, such as the holdings in US Treasuries, the underweight position in Sterling versus our £ Libor target and the holdings of physical gold added positively to the overall return.
- (b) Going forward, the overriding emphasis is for the Fund to retain a cautious bias and it is not thought that there will be any major change to in the stability of the returns that the Fund has produced so far this year.
- (c) The market value of Jedburgh Common Good investments at 30 June 2016 has yielded a 7% unrealised gain on the total invested to date.

4.11 Balance Sheet – Long Term Debtors

- (a) Long Term Debtors are projected to reduce by £11,000 as detailed in 4.12 leaving a projected year-end balance of £36,464.
- (b) Proposals to transfer the loan currently in favour of Jedburgh Community Trust to the Jed Shed were noted at a meeting of the Jedburgh Common Good on 29 June 2016. It was proposed that the Jedburgh Common Good requires to decide whether it is agreeable to the transfer of the Loan and in order to secure the transferred loan, on the sale of the property, the existing standard security by Jedburgh Community Trust would be discharged by Jedburgh Common Good and a replacement security granted by the Jed Shed.

4.12 Balance Sheet – Cash Balance

The cash held by the fund is projected to be £66,403, an in year projected increase of £10,667 mainly due to the projected repayment of Principal on the Jedburgh Common Good Loans whilst also accounting for projected deficit on £333. The projected cash movement for 2016/17 is as follows:

Cash Balance	£	£
Opening Balance at 1 April 2016		55,736
(Investment)/Disinvestment in Newton Fund		0
Repayment of Principal (Long Term Debtors)		
Jedburgh Bowling Club Loan	9,000	
Jedburgh Golf Club Loan	1,000	
Jedburgh Community Trust Loan	1,000	11,000
Projected Deficit for year from Income & Expenditure Statement		(333)
Net cash movement in Debtors/Creditors		0
Projected Closing Balance at 31 March 2017		66,403

4.13 **Balance Sheet – Capital Reserve**

The projections for the Capital Reserves include the unrealised gain for the Newton Fund as at 31 March 2017 but due to the nature of the markets no estimate has been made for the current years' movement.

4.14 **Contingent Asset – Jedburgh Golf Club**

The final accounts will also include a Contingent Asset of £25,000 for the remaining balance of the secured grant given to Jedburgh Golf Club in January 2005 for the purchase of two additional fields. This position will be reviewed on an annual basis to assess the likelihood of the Golf Club disposing of the fields.

5 **IMPLICATIONS**

5.1 **Financial**

There are no further financial implications other than those explained above in Section 4.

5.2 **Risk and Mitigations**

There is a risk that investments in the Newton Fund may reduce in value due to market or investment performance. This risk cannot be fully mitigated; however it is being managed by the selection of a Fund Manager with a clear objective of preserving capital values while aiming to produce returns in line with the benchmark.

5.3 **Equalities**

It is anticipated that there are no adverse equality implications arising from the proposals contained in this report.

5.4 **Acting Sustainably**

Whilst there are no economic, social or environmental effects arising from the proposals contained in this report, there are, through the activities reported upon, positive impacts upon the economy through protection of employment, positive impacts upon the quality of community life and improvements in local amenities and nurturing of local talent. The potential improvement in levels of income through the use of the new investment fund will act to make the Common Good Fund more sustainable in the future.

5.5 Carbon Management

There are no effects on carbon emissions arising from the proposals contained in this report.

5.6 Rural Proofing

There are no effects on rural proofing arising from the proposals contained in this report.

5.7 Changes to Scheme of Administration or Scheme of Delegation

There are no changes required to the Scheme of Administration or Scheme of Delegation arising from the proposals contained in this report.

6 CONSULTATION

6.1 The Monitoring Officer, the Chief Legal Officer, the Chief Officer Audit and Risk, the Chief Officer HR and the Clerk to the Council have been consulted and their appropriate comments have been incorporated into this report.

Approved by

David Robertson
Chief Financial Officer

Signature

Author(s)

Kirsty Robb John Yallop	Capital and Investments Manager Tel: 01835 825249 Senior Finance Officer – Treasury & Investments Tel: 01835 824000 Extn 5933
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Background Papers:

Previous Minute Reference: Jedburgh Common Good Committee 1 June 2016

Note – You can get this document on tape, in Braille, large print and various computer formats by contacting the address below. We can also give information on other language translations as well as providing additional copies.

Contact us at Corporate Finance, Council Headquarters, Newtown St Boswells,
Melrose, TD6 0SA.
Tel: 01835 824000
Fax: 01835 8250166
Email: treasuryteam@scotborders.gov.uk

JEDBURGH COMMON GOOD FUND

INCOME AND EXPENDITURE 2016/17

	Actuals at 30/06/16	Full Year Approved Budget 2016/17	Full Year Projected Out-turn 2016/17	Full Year Projected Over/ (Under) Spend £	Para Ref	Commentary
	£	£	£	£		
Property Income						
Rentals Receivable	0	0	0	0	4.2	
Non-Property Related Income						
Interest Receivable from Loans to – Jedburgh Bowling Club	0	(1,000)	(1,000)	0	4.3	
Jedburgh Golf Club	(29)	(224)	(224)	0	4.3	
Interest on Cash deposited with Council	0	(97)	(97)	0	4.3	
Newton Fund Investment – Dividends Rec'd	0	(18,825)	(18,825)	0	4.4	
Total Income	(29)	(20,146)	(20,146)	0		
Property Expenditure						
Property Costs – General	0	0	0	0	4.5	
Total Property Expenditure	0	0	0	0		
Grants & Other Donations	2,000	18,250	18,250	0	4.6	
Running Costs						
Central Support Service Charge	3,621	3,621	3,621	0		
SBC Grant towards Service Charge	(1,392)	(1,392)	(1,392)	0		
Net Running Costs	2,229	2,229	2,229	0		
Depreciation						
Depreciation Charge	0	11,600	11,600	0	4.7	
Contribution from Revaluation Reserve	0	(11,600)	(11,600)	0	4.7	
Net impact of Depreciation on Rev Res	0	0	0	0		
Total Net (Surplus)/Deficit for year	4,200	333	333	0		

JEDBURGH COMMON GOOD FUND

PROJECTED BALANCE SHEET VALUE AS AT 31 MARCH 2017

	Opening Balance at 01/04/16 £	Projected Movement in Year £	Projected Balances at 31/03/17 £
Fixed Assets			
Land & Buildings	476,800	(11,600)	465,200
Feu Duties	0	0	0
Total Fixed Assets	476,800	(11,600)	465,200
Capital in Newton Investment Fund			
Investment in Newton Fund	915,174	0	915,174
Unrealised Gains/(Loss)	26,082	0	26,082
Market Value	941,256	0	941,256
Long Term Debtors			
Loan to Jedburgh Bowling Club	40,000	(9,000)	31,000
Loan to Jedburgh Golf Club	3,631	(1,000)	2,631
Loan to Jedburgh Comm Trust	3,833	(1,000)	2,833
	47,464	(11,000)	36,464
Current Assets			
Debtors	0	0	0
Cash deposited with SBC	55,736	10,667	66,403
	55,736	10,667	66,403
Current Liabilities			
Creditors	0	0	0
Receipts in Advance	0	0	0
	0	0	0
Net Assets	1,521,255	(11,932)	1,509,323
Funded by:			
Reserves			
Revenue Reserve	(103,200)	333	(102,867)
Capital Reserve	(943,929)	0	(943,929)
Revaluation Reserve	(474,127)	11,600	(462,527)
Total Reserves	(1,521,255)	11,932	(1,509,323)

JEDBURGH COMMON GOOD FUND

PROPERTY PORTFOLIO PERFORMANCE FOR 2016/17
(Actual Income and Expenditure to 30 June 2016)

Fixed Assets	Net Book Value at 31/03/16 £	Projected Depn Charge 2016/17 £	Projected Net Book Value at 31/03/17 £	Projected Rental Income 2016/17 £	Actual Property Expenditure at 30/06/16				
					Repairs £	Rates, Water & Power £	Ins £	Other £	Total £
Jedburgh Provosts Room	0	0	0	0	0	0	0	0	0
Jedburgh Castle Jail	0	0	0	0	0	0	0	0	0
Mary Queen of Scots House	476,800	11,600	465,200	0	0	0	0	0	0
Murray's Green Park	0	0	0	0	0	0	0	0	0
Dounehill (Dunshill)	0	0	0	0	0	0	0	0	0
Ramparts	0	0	0	0	0	0	0	0	0
Market Cross	0	0	0	0	0	0	0	0	0
Property Expenditure (General)	0	0	0	0	0	0	0	0	0
Total	476,800	11,600	465,200	0	0	0	0	0	0

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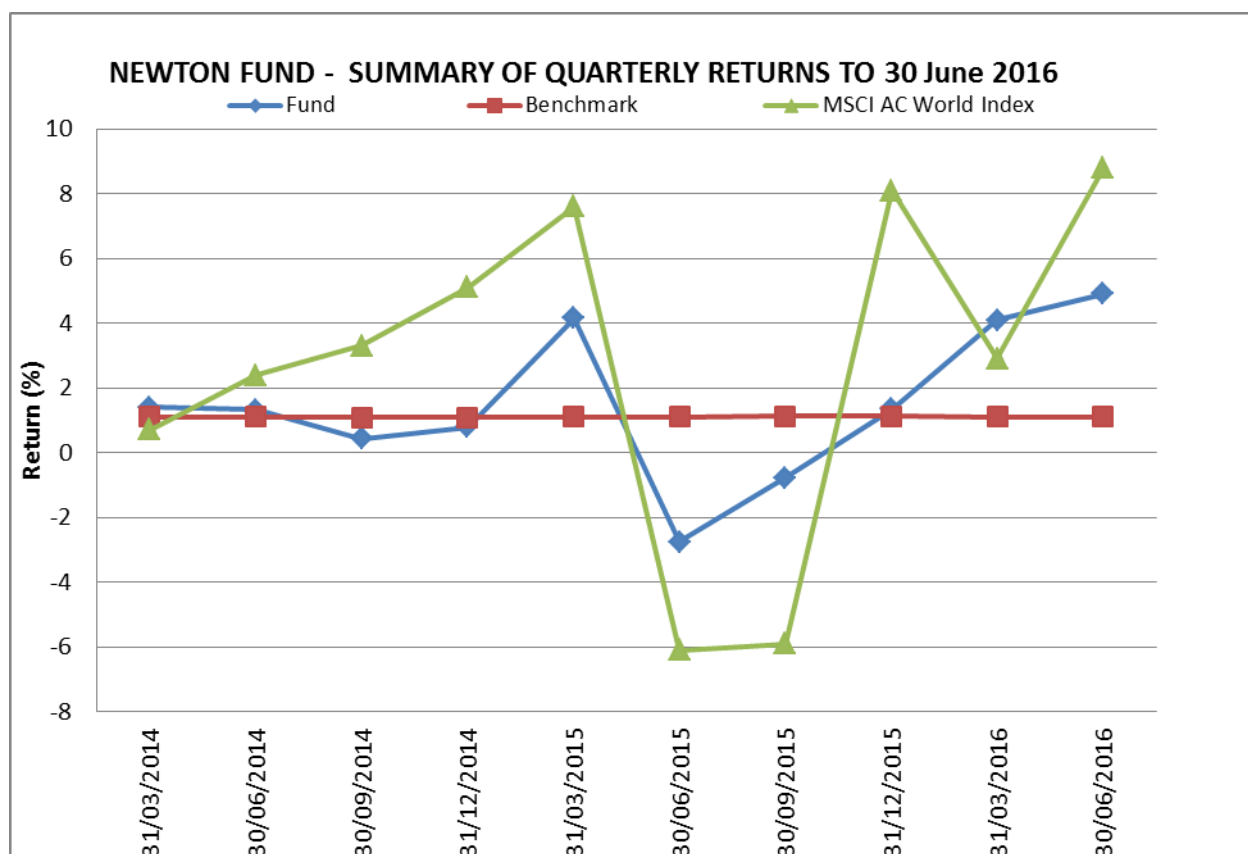
JEDBURGH COMMON GOOD FUND

INVESTMENTS EXTERNALLY MANAGED IN NEWTON REAL RETURN FUND

Cost of Investment	Units	£
13 December 2013	23,377	43,708
17 January 2014	147,816	280,185
24 January 2014	146,191	276,008
3 February 2014	140,878	265,273
5 March 2015	25,576	50,000
Total Invested to 30 June 2016	483,838	915,174

Value of Investment	£
31 March 2016	941,256
30 June 2016	980,396
30 September 2016	
31 December 2016	
31 March 2017	
Increase/(Decrease) from Total Cash Invested	65,222

The following chart shows the Newton Funds quarterly return performance against the Benchmark and against an equity performance index (MSCI AC World Index).



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Chief Executive
25 AUG 2016
Democratic Services

* JEDBURGH COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p>	<p>JEDBURGH COMMUNITY COUNCIL</p> <p>01835 830533</p>
<p>Address to which payment should be made:</p>	<p>VALLEY VIEW, 11 WEST MYRESCROFT ANCRUM, JEDBURGH TD86XR</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>THE BODY IS INVOLVED IN THE COMMUNITY OF JEDBURGH TO ENABLE THE COMMUNICATION OF DECISIONS MADE BY VARIOUS BODIES AND ORGANISATIONS AND IN SOME CASES MAKE COMMENT ON THESE CHANGES.</p>
<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>UP TO £30,000</p>
<p>When will the donation be required:</p>	<p>AS SOON AS POSSIBLE</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>NOV / DEC 2016</p> <p>£30,000</p> <p>£1,500 approximately</p> <p>SCOTTISH BORDERS COUNCIL - COMMUNITY GRANT SCHEME £5,000 [APPROVED IN AUGUST] AWARDS FOR ALL £10,000 [APPLIED FOR]</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>£2,000 WAS APPROVED AT THE COMMON CLODD SUB-COMMITTEE ON 1ST JUNE 2016. THIS WAS IN RESPECT OF INSTALLATION AND DISMANTLING OF FESTIVE LIGHTING IN JEDBURGH FOR CHRISTMAS 2015. I ATTACH A COPY OF THE QUOTATION FROM THE FESTIVE LIGHTING COMPANY.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: TREASURER</p> <p>Date: 22nd August 2016</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to the Legal and Licensing Services Manager, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825002</p>	

* Insert name of Fund.

Customer Name:	Jedburgh Community Council	Quotation No:	2
Contact Name:	Rory Stewart	Quotation Date:	06/07/2016
Sales Manager:	Stephen Clemenson	Contact No:	07802 725766

Lighting Scheme Products							
Area	Code	Description Inc: Dimensions, colours & animation.	Power (watts)	Quantity	Unit Price	Total Cost	
Abbey Place		3 x Natural Trees					
	FLC2020	Multicoloured 24 Volt light strings/10mtr/96 LED per string	8	36	£21.25	£765.00	
	FLC2104	105 VA Transformer		3	£68.25	£204.75	
	FLC2105	Easy fit connector		3	£9.65	£28.95	
	213.1633P	C-Form 16 Amp plug top		3	£2.80	£8.40	
		12 x set of light strings per tree			Total	£1,007.10	
Town Centre							
			Christmas Tree				
	NM14-20M.50	E14 24 Volt Festoon/20mtr cable/50 lampholders		3	£129.80	£389.40	
	FLC2104	105VA transformer		1	£68.25	£68.25	
	LED-E14-S-24V	Strobe LED lamp	0.5	50	£1.25	£62.50	
	LED-E14-24V	Multicoloured LED lamps	0.5	100	£1.05	£105.00	
	FLC2105	Easy fit connector		1	£9.65	£9.65	
213.1633P	C-Form 16 Amp plug top		1	£2.80	£2.80		
					Total	£637.60	
Christmas Tree	12919.120.EX	1.2Mtr tree top star with 4mtr pole	40	1	£250.00	£250.00	
Exchange Street							
			Icicle Lights & façade motifs				
	Icicle lights	104-025	White static LEDs with White flashing LEDs/3mtr width x 0.9mtr drop/228 LEDs	13.8	24	£64.50	£1,548.00
		130-004	Power lead & AC/DC convertor		2	£8.25	£16.50
		213.1633P	C-Form 16 Amp plug top		2	£2.80	£5.60
Motifs	12410.B2	Star bright/3.0 x 1.3mtr/ Red string & Cool white rope light	32	4	£265.00	£1,060.00	
	FLC1106	Wall mounting bracket		8	£15.85	£126.80	
					Total	£2,756.90	

Market Place									
Icicle lights									
	104-025	White static LEDs with White flashing LEDs/3mtr width x 0.9mtr drop/228 LEDs	13.8	70		£64.50		£4,515.00	
	130-004	Power lead & AC/DC convertor		4		£8.25		£33.00	
	213.1633P	C-Form 16 Amp plug top		4		£2.80		£11.20	
	12727.B2.FT.EX	Minibulb spray/2.25 x 0.75mtr/Cool white & warm white LEDs	26	8		£160.00		£1,280.00	
	FLC1106	Wall mounting bracket		16		£15.85		£253.60	
						Total		£6,092.80	
Castle Gate									
Icicle lights									
	104-025	White static LEDs with White flashing LEDs/3mtr width x 0.9mtr drop/228 LEDs	13.8	30		£64.50		£1,935.00	
	130-004	Power lead & AC/DC convertor		2		£8.25		£16.50	
	213.1633P	C-Form 16 Amp plug top		2		£2.80		£5.60	
	1268.B2.EX	Snow star twir/2.3 x 0.83mtr/ White & blue rope light, Cool white LED string		4		£290.00		£1,160.00	
	FLC1106	Wall mounting bracket		8		£15.85		£126.80	
						Total		£3,243.90	
High Street									
Icicle lights									
	104-025	White static LEDs with White flashing LEDs/3mtr width x 0.9mtr drop/228 LEDs	13.8	135		£64.50		£8,707.50	
	130-004	Power lead & AC/DC convertor		7		£8.25		£57.75	
	213.1633P	C-Form 16 Amp plug top		7		£2.80		£19.60	
	3546.B2.EX	Harp with minibulbs/2.0 x 0.6mtr/Cool white rope & warm white string LEDs	78	12		£115.00		£1,380.00	
	FLC1106	Wall mounting bracket		24		£15.85		£380.40	
						Total		£10,545.25	
						Order Value		£24,533.55	

Quotation Assumptions	
	No allowance for associated VAT @ 20%
	No allowance for associated installation/infrastructure works

ROYAL BURGH OF JEDBURGH COMMUNITY COUNCIL

Accounts for the year ended 31st March 2016

INCOME	£ p	EXPENDITURE	£ p
Balance in Bank from previous year	22,672.81	Secretary's expenses	407.10
S B C Community Council Grant	1,365.00	Treasurer's expenses	100.00
S B C Accomodation Grant	135.00	Xerscape equipment and erection costs	20,631.23
Donations re Xerscape equipment insurance cover	530.00	Insurance for Xerscape equipment	469.96
		Plexus Media (Website)	24.95
		Advertising in Callant's Festival magazine	17.50
		Donations	150.00
		Rent for Community Council meetings	345.00
		Wreath for Remembrance Day	28.00
		Transfer to Project Account	1,000.00
		Balance in Bank 31.3.2016	1,529.07
	<u>24,702.81</u>		<u>24,702.81</u>

PROJECT ACCOUNT		£ p
Balance in Bank from previous year		2.69
Transfer from Main Account		1,000.00
Interest received		4.34
		<u>1,007.03</u>
Balance in Bank 31.3.2016		1,007.03
		<u>1,007.03</u>

CHRISTMAS LIGHTING ACCOUNT

	£ p	£ p
Balance in Bank from previous year	740.57	100.00 *
Interest received	2.22	1,250.00 #
Coffee Morning/Quiz sheet	653.80	
		Electricity costs
		Erection of Christmas Lights (Scott & Foggon)
		Balance in Bank 31.3.2016
	<u>1,396.59</u>	46.59
	<u><u>1,396.59</u></u>	<u><u>1,396.59</u></u>

* A cheque for £60 for electricity costs is unpresented as at 31st March 2016. Making the total electricity costs for the year £160.00

The invoice issued by Scott & Foggon was for £3,000.00 and a grant has been applied for from The Jedburgh Common Good Fund. The meeting is in early June 2016 and £2,000 has been applied for.

I have examined the accounts of the Royal Burgh of Jedburgh Community Council for the period 1st April 2015 to 31st March 2016 and find them to be correctly stated in accordance with the vouchers and bank records submitted to me.

Mr J Henderson
Independent Examiner

26.4.16
Dated



The Planet
Abbotseat Road
Kelso
TD5 7SL

Democratic Services Team Leader
Scottish Borders Council
Council Headquarters
Newtown St. Boswells
TD6 0SA

Chief Executive

12 AUG 2016

9th August 2016

Democratic Services

Re: A request to the Jedburgh Common Good Fund for the cost of Community Connections Project Hub building works at 5/7 High Street Jedburgh

Dear Sir or Madam

Please find enclosed our application for the funding of building works at 5/7 High Street Jedburgh. Such works will provide a project hub for this vital youth led inter-generational community project in Jedburgh called Community Connections.

The project will address a number of issues within the town surrounding the lack of a comprehensive youth led youth work service, the absence of facilities and the difficulty that young people have in finding a way to contribute to the life of their community.

We are in continuing discussion with young people, the primary schools and the High School, community councillors and SBC Councillors and a range of community groups about how we may bring about change for young people in Jedburgh. We know that to support and assist young people in establishing a youth work service and their place at the centre of the community we will need to collaborate and form partnerships with statutory services and local community groups. This is exactly what Community Connections is all about, a coming together of all people young and old to ensure that our future generations play a central and positive part in the life of their town.

I attach your completed application form, three quotes and a copy of our latest accounts. Our latest set of accounts will be ready by the end of this month and I will forward you a set as soon as I have them. Should you have any questions you can ring me on 01573 420703 (home office) or 07958 277766 or email me on ianrendallreid@cheviotyouth.co.uk

Yours faithfully

Ian Rendall Reid
Manager



Cheviot Youth is a charity registered in Scotland.
Registered Address: The Planet, Abbotseat Road, Kelso TD5 7SL
OSCR No: SC034865



**Jedburgh COMMON GOOD FUND
APPLICATION FOR FINANCIAL ASSISTANCE**

<p><u>Applicant Details</u> Name and Address of Applicant/Organisation:</p> <p>Telephone No:</p> <p>E-mail address:</p>	<p>Jedburgh Youth Project/Cheviot Youth Registered Address: Cheviot Youth The Planet, Abbotseat Road, Kelso TD5 7SL</p> <p>01573 420703 (home office) Mobile Tel. No. 07958 277766</p> <p>ianrendallreid@cheviotyouth.co.uk</p>
<p>Address to which payment should be made:</p>	<p>The Planet, Abbotseat Road, Kelso TD5 7SL</p>
<p><u>Activities</u> Please supply a brief description of the activities of your organisation and the benefits it brings to the local community:</p>	<p>Cheviot Youth works with children and young people aged 8 to 25 years to help and support them to develop skills, gain experience, access opportunities for personal growth and provide challenges that test and excite in a safe, accessible and positive environment through a five strand programme of film, art, music, physical activity and well-being. Increasingly working in collaboration and partnership with agencies drawn from education, health, police, social work and the voluntary sector we provide a comprehensive programme that is directed by the needs and wishes of the young person.</p> <p>In working in such a collaborative way we aim to deliver a democratic model of youth led youth work; to support and assist young people through training, mentoring and the sharing of responsibility to take up with confidence the mantle of leadership; to always act on the views and opinions of young people to create and shape a new project or programme; to continuously champion young people's achievements and place in community; to ensure that the voice of children and young people is heard at all levels of community action.</p>

<p><u>Assistance Requested</u> Please indicate the sum requested and the purpose for which it will be used:</p>	<p>We are requesting the sum of £9,403 to develop in the centre of town a Community Hub office, meeting and work place from which to support, guide and direct our Community Connections Project programme. The funding that we are seeking will allow internal restructuring of the space and the work that is needed to turn this shop into a Community Connections Hub and is broken down to give the following separate figures</p> <p>Plumbing £3082 Electrics £1295 Joinery £5026 Total £9403</p> <p>Below is a little information about what sort of Community Connections programme we will be running from this space.</p> <p>Cheviot Youth Community Connections offers children and young people a youth led youth project putting young people at the heart of community action and decision making leading to the achievement of the following</p> <ul style="list-style-type: none"> • Establish a youth led drop-in project for children and young people aged 8 – 18 years old in Jedburgh for two sessions a week for up to 40 young people. • Develop a young person community connections group of 25 young people over two years who will help and assist their community in taking on roles of a social and environmental nature in partnership with local voluntary organisations. • Encourage and support youth community volunteering opportunities through peer mentoring, twenty four formal group work sessions and 100 one to one sessions. • Facilitate and support 25 young people’s training needs and requirements paying special attention to the areas of youth volunteering and group work. • To link the extra curriculum award system to all volunteering activities paying particular attention to achieving 20 Dynamic Youth Awards and 25 Saltire awards. • Recruit 12 local adults to become Community Connections Ambassadors who will help mentor, instruct and support young people in their group work, volunteering and community roles. • The use of the empty retail space in the town as Pop-Up Drop-Ins to provide a range of young people services in the centre of town, exhibition spaces and information points. <p>Meeting the outcomes will be achieved by the following means</p> <p>Confident Some of the ways in which young people will gain confidence will be through</p> <ul style="list-style-type: none"> • Their community involvement work being recognised and appreciated • Having the opportunity to achieve goals, reach targets and overcome challenges.
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	<ul style="list-style-type: none"> • The taking on of leadership and mentoring roles • Being offered new, exciting and meaningful experiences that will help them grow into responsible citizens • Having their own youth project, a place for advice, support and assistance. <p>Connected Young people will become more connected through</p> <ul style="list-style-type: none"> • Social interaction enabled by inter-generational work. • Working with a range of different groups in their community • The sharing of skills and experience between the young person's Community Connections groups and Community Connections Ambassadors and others. • Being at the centre of community action and decisions. <p>We are looking to officially open the project early November 2016. We already have £68,260 raised for the project and are continuing to fundraise for the revenue costs as well as beginning a capital project for the items needed to fit out the Community Connections Hub and to help run the project.</p>
<p>When will the donation be required:</p>	<p>We would require the donation as soon as convenient. Ideally we would wish for the work to start in early October 2016.</p>
<p>If this is a one-off project then please give the following details –</p> <p>Date (s):</p> <p>Estimated total cost:</p> <p>Funds already raised by applicant's own efforts:</p> <p>Funds raised or expected to be raised from other sources (please state sources):</p>	<p>Project: The Establishment of a Community Hub centre from October to November 2016.</p> <p>£9403</p> <p>Our funding drive is for the Community Connections Project Programme of which £68,260 has been raised for the first two years.</p> <p>We are waiting to hear from the following</p> <ul style="list-style-type: none"> • Gannochy Trust • Asda Foundation • Sylvia Aitkens Charitable Trust • W M Mann Charitable Trust • John Coldman Charitable Trust <p>All of the above trusts and foundations are being approached for the Community Connections Project Programme. We are only approaching the Jedburgh Common Good Fund for the funding to carry out works at our Community Connections Hub at 5-7 Jedburgh High Street.</p>

<p><u>Other information</u> If you have other information which you feel is relevant to this application please provide details including details of any previous assistance given:</p>	<p>The Community Connections Project programme is an exciting inter-generational project that will work tirelessly with community groups, schools, Jedburgh Alliance, SBC Councillors and the Community Council to ensure that children and young people make a significant contribution to the towns life, regeneration and future growth through a wide ranging programme of works centred around the arts and the environment.</p> <p>You will find attached to this form three quotes from known local trades people.</p> <p>Cheviot Youth have not had any previous funding from the Common Good fund.</p>
<p><u>Declaration</u> I hereby make application for assistance as set out above and certify that the information I have provided is accurate</p> <p>Signed:</p> <p>Position Held: Manager</p> <p>Date: 9th August 2016</p>	
<p>Note: All applications from organisations MUST be accompanied by a copy of the latest audited accounts</p>	
<p>This completed form, accounts and any supporting details should be submitted to the Democratic Services Team Leader, Scottish Borders Council, Council Headquarters, Newtown St Boswells, TD6 0SA for all funds. Telephone 01835 825005</p>	

* Insert name of Fund.

2/3 Pleasance Jedburgh TD8 6DJ

Telephone: 01835 862608 / 07958547284

Email: oliverandsonsjedburgh@hotmail.co.uk

Ian Rendall Reid
Manager
Cheviot Youth

8 August 2016

Dear Ian

Estimate

Please find the following estimated costs for joinery works at 5 High Street, Jedburgh.

1/ Cost of downtakings in large room and toilet and removal from site, and erection of 6x2 partition, clad in mdf to enclose the two poles: £513.94 plus vat.

2/ Cost to supply and fit 6m of worktop with panels to left side of large room to be used as computer desk and a 5.5m length of drawer line base units and wall units at right hand side . Fitted with a 1.5b sink and provision for cooker: £2855.07 plus vat.

An integrated cooker and housing, if required, will be an additional £320 plus vat.

3/ Provisional sum to be added for joiner works to aid the electrician and plumber. Provision for cutting of holes, lifting and re-laying of floorboards, forming bulkheads, pipe boxes etc and altering/strengthening of joists etc for running of pipe work Provision also required for any plywood which may be needed for toilet floors if lino or similar to be laid: £500 plus vat.

Total estimated cost: £4189.01 plus vat

If you have any queries, please get in touch.

Yours sincerely

John Oliver

A Oliver & Sons

Neil Murdoch Electrical Services
45 Jedbank Drive
Jedburgh
TD8 6LP
Tel No – 07809 592 000

Oliver & son Joinery
Jedburgh
TD8

04.08.16

High St, Jedburgh

Quote No - 050222

Dear Sirs,

Thank you for your enquiry regarding the electrical work at the above address. Below is your quotation for your consideration

Downtakings, consumer unit, water heater supply and power total £1295

Circuits to be wired in PVC insulated cables. Supply and fit white pvc switches and switch sockets as shown.

ALLOW SUMS IF REQUIRED

Extra sockets @ £25 per point

No sum included for a change of lighting in main room. If required please notify which type and quantities.

If you have any questions or queries please don't hesitate to contact me.

Yours sincerely,

Neil Murdoch



FROM

J. PURDIE & SONS



**PLUMBERS, ROOFERS, HEATING ENGINEERS
GARNAGE FLAT ROOF SPECIALISTS**

Office:

"Greystones," Dunion Road,
Jedburgh, TD8 6QD
Tel/ Fax 01835 863663
Email: mandipurdie@tiscali.co.uk

EST. 1872

Workshop:

Oakvale Nursery, Bongate,
Jedburgh, TD8 6DU
Tel 01835 864686
V.A.T. Reg. No. 270 5585 50

Messrs. A. Oliver & Sons,
2 Pleasance,
JEDBURGH.

27th July, 2016.

HIGH STREET, JEDBURGH.

PLUMBING COSTING:- £2569.46 + VAT.

- Cut into existing C.I. shaft and make connection for new W/C, W.H.B. and sink.
- Run new P.V.C. drain and wastes for same.
- Break into existing water main and run to sanitary ware and kitchen sink.
- Assemble and fit sanitary ware, heaters and sink.
- Control valves to all fittings.
- Fill and test systems.
- NB** This costing is calculated without having been able to access site for detailed viewing.

Yours faithfully,

JAMES PURDIE & SONS.



Cheviot Youth

(A Scottish Charitable Incorporated Organisation)

Annual Report and Financial Statements

for the Year Ended 31 March 2015

Deans
Chartered Accountants and Business Advisors
1 Melgund Place
Hawick
TD9 9HY

Cheviot Youth Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
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Statement of financial activities	5
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Notes to the financial statements	7 to 11

The following pages do not form part of the statutory financial statements:

Statement of financial activities per fund	12 to 19
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Cheviot Youth

Reference and Administrative Details

Charity name	Cheviot Youth
Charity registration number	SC034865
Principal office	The Planet Border Ice Rink Abbotseat Road Kelso TD5 7SL
Registered office	The Planet Border Ice Rink Abbotseat Road Kelso TD5 7SL
Trustees	D J Harvey A R Nicholson A Craigen P R Jacobson
Secretary	O G Adams
Bankers	Bank of Scotland
Accountant	Deans 1 Melgund Place Hawick TD9 9HY

Cheviot Youth Trustees' Report

The Trustees present their annual report together with the financial statements of Cheviot Youth (the SCIO) for the period ended 31 March 2015. The Trustees confirm that the Annual report and financial statements of the SCIO comply with the current statutory requirements, the requirements of the SCIO's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" Issued in March 2005.

CONSTITUTION

The SCIO, which is a recognised charity in Scotland, is registered as a Scottish Charitable Incorporated Organisation (SCIO) and was set up by a constitution on 2 March 2015. The charity was previously a company limited by guarantee but converted to a SCIO.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The management of the SCIO is the responsibility of the Trustees who are elected and co-opted under the terms of the Constitution.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The Board of Trustees (the Board) establishes the strategic objectives for the Charity. There are currently four members on the Board who meet once a month to review activities and to provide guidance and support for the Development Manager. The Development Manager is the only full time employee of the Charity and on day to day matters she reports directly to the Chairperson of the Board. All decisions of the Board are minuted and no remuneration is received by any Trustee.

POLICIES AND OBJECTIVES

With the provision of a strong, sustainable youth service in the Cheviot area of the Scottish Borders the Charity aims to improve the lives of our young people by helping them develop skills and thrive and in a safe, comfortable and accessible environment.

REVIEW OF ACTIVITIES

The year 2014/2015 has been a year of positive change, growth and consolidation. We have seen the opening of The Planet, home to our Kelso Youth Project, a successful summer season of summer trips and outings under our Getaway Fridays brand, a summer Thursday Club, a fair bit of fundraising but never enough, a varied range of new projects and initiatives for all ages, and a satisfying growth in partnerships working with a wide range of bodies.

This year has also seen us open a youth work service in Jedburgh after concluding successful interviews in December. In February we opened a service for P5 - P7 in the town as well as continuing our popular Jedburgh Film Club evenings. We also found time amongst all the frenetic activity to change our status to a Scottish Incorporated Charitable Organisation (SCIO) as well as change our name to Cheviot Youth.

It is a pleasure to report on the high standard of project work which has been developed with our staff and sessional workers over the last year. We have seen a successful Singing group, an award winning Rap group as well as much success in the world of film with two of our films premiering at the Berwick International Film Festival and much admired animation shorts being produced by young people from primary and high school.

We have further gone on to work with other voluntary and charity organisations to create innovative cooking courses for the 16+ age group and secure a grant from the Volunteer Action Fund that looks at ways in which volunteers may, through a structured programme of fundraising and communication help to secure the future of our small charity. We have taken an active role in contribution to the council's Community Learning Plan and in this context we are developing strong partnership working with all the schools.

As we look to the future we see an exciting and ultimately challenging time ahead with the soon to be published organisational strategy 2015 - 2018 helping to guide us safely and successfully through the next three years. What we do know for certain is that with the continued support of our hard working board of trustees; our volunteers in the projects; the efforts and sacrifices of our hard working staff and a new manager in place, that the delivery of youth work services to children and young people in the Cheviot area will remain a story of success and accomplishment. So to all of them and to our many funders, both large and small, a very big thank you.

RESERVES POLICY

A small amount of unrestricted funds are maintained to meet the running costs of the SCIO. The trustees will introduce a policy of retaining 2 months reserves to cover ongoing costs.

PRINCIPAL FUNDING

The principal funding has been from grants and donations.

FUTURE DEVELOPMENTS

During 2015 the Charity will continue to develop the existing projects and look for additional opportunities.

Cheviot Youth Trustees' Report

MEMBERS' LIABILITY

The Members of the SCIO guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the SCIO and of the incoming resources and application of resources, including the income and expenditure, of the SCIO for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the SCIO will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the SCIO and enable them to ensure that the financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. They are also responsible for safeguarding the assets of the SCIO and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board and signed on its behalf by:

.....
D J Harvey
Trustee

Date: 14/9/15

Independent Examiner's Report to the Trustees of Cheviot Youth

I report on the accounts of the SCIO for the year ended 31 March 2015, which are set out on pages 5 to 11.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts, in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006 (the Accounts Regulations). The trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the financial statements as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an opinion on the view given by the Accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and regulation 4 of the Accounts Regulations ; and
 - to prepare accounts which accord with the accounting records, comply with regulation 8 of the Accounts Regulationshave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
David Campbell Chartered Accountant
Deans
Chartered Accountants and Business Advisors
Date: 18-9-15

1 Melgund Place
Hawick
TD9 9HY

Cheviot Youth

Statement of Financial Activities (Including Income and Expenditure Account) for the Year Ended 31 March 2015

		Unrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
	Note	£	£	£	£
Incoming resources					
Incoming resources from generated funds					
Voluntary income	2	2,230	103,263	105,493	81,182
Investment income	4	-	-	-	50
Incoming resources from charitable activities	5	5,270	-	5,270	565
Total incoming resources		7,500	103,263	110,763	81,797
Resources expended					
Charitable activities					
Charitable activities	6	-	95,655	95,655	61,849
Governance costs	6	300	-	300	300
Total resources expended		300	95,655	95,955	62,149
Net movements in funds		7,200	7,608	14,808	19,648
Reconciliation of funds					
Total funds brought forward		13,496	28,104	41,600	21,952
Total funds carried forward		20,696	35,712	56,408	41,600

The notes on pages 7 to 11 form an integral part of these financial statements.

Cheviot Youth

Balance Sheet as at 31 March 2015

		2015		2014	
	Note	£	£	£	£
Current assets					
Debtors	10			85	
Cash at bank and in hand		<u>82,946</u>		<u>66,116</u>	
			82,946		66,201
Creditors: Amounts falling due within one year					
	11		<u>(26,538)</u>		<u>(24,601)</u>
Net current assets			<u>56,408</u>		<u>41,600</u>
Net assets			<u>56,408</u>		<u>41,600</u>
The funds of the charity:					
Restricted funds					
			35,712		28,104
Unrestricted funds					
Unrestricted income funds			<u>20,696</u>		<u>13,496</u>
Total charity funds			<u>56,408</u>		<u>41,600</u>

These accounts have been prepared in accordance with the provisions of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Approved by the Board on14/4/15..... and signed on its behalf by:

.....
A R Nicholson
Trustee

The notes on pages 7 to 11 form an integral part of these financial statements.

Cheviot Youth

Notes to the Financial Statements for the Year Ended 31 March 2015

1 Accounting policies

Basis of preparation

The financial statements have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice 'Accounting and Reporting by Charities (SORP 2005)', issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Charities Accounts (Scotland) Regulations 2006.

Fund accounting policy

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Further details of each fund are disclosed in note 15.

Incoming resources

Voluntary income including donations and grants that provide core funding or are of a general nature is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

Resources expended

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include costs of the preparation and examination of the statutory accounts, the costs of trustee meetings and the cost of any legal advice to trustees on governance or constitutional matters.

Operating leases

Rentals payable under operating leases are charged in the statement of financial activities on a straight line basis over the lease term.

Cheviot Youth

Notes to the Financial Statements for the Year Ended 31 March 2015

2 Voluntary Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Donations and legacies				
Appeals and donations	-	-	-	2,968
Grants				
Trusts and foundations	1,000	41,827	42,827	44,278
Scottish Borders Council	1,230	61,436	62,666	33,936
	<u>2,230</u>	<u>103,263</u>	<u>105,493</u>	<u>78,214</u>
	<u>2,230</u>	<u>103,263</u>	<u>105,493</u>	<u>81,182</u>

3 Grants receivable

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
The Robertson Trust	-	15,000	15,000	20,000
The Gannochy Trust	-	-	-	5,000
Awards For All	-	-	-	9,108
The Foyle Foundation	-	-	-	4,000
Young Start	-	24,680	24,680	6,170
Celebrate 14	-	2,147	2,147	-
Charity Begins at Home	1,000	-	1,000	-
Scottish Borders Council	1,230	32,000	33,230	-
Scottish Borders Council - CYPPP	-	17,436	17,436	17,436
Scottish Borders Council - Planet	-	12,000	12,000	12,000
Scottish Borders Council - Youth Summit	-	-	-	4,500
	<u>2,230</u>	<u>103,263</u>	<u>105,493</u>	<u>78,214</u>

4 Investment income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Interest on cash deposits	-	-	-	50

5 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £	Total Funds 2014 £
Youth work				
Sales of purchased goods	4,106	-	4,106	565
Rental income	1,164	-	1,164	-
	<u>5,270</u>	<u>-</u>	<u>5,270</u>	<u>565</u>

Cheviot Youth

Notes to the Financial Statements for the Year Ended 31 March 2015

6 Total resources expended

	Youth work	Governance	Total
	£	£	£
Direct costs			
Wages and salaries	50,984	-	50,984
Staff NIC (Employers)	1,278	-	1,278
Staff training	504	-	504
Travelling	1,744	-	1,744
Rent and rates	11,667	-	11,667
Light, heat and power	2,219	-	2,219
Insurance	983	-	983
Repairs and maintenance	3,334	-	3,334
Telephone and fax	2,014	-	2,014
Printing, postage and stationery	937	-	937
Trade subscriptions	352	-	352
Equipment	4,615	-	4,615
Advertising	408	-	408
Recruitment costs	995	-	995
Events	8,191	-	8,191
Accountancy fees	-	300	300
Consultancy fees	4,360	-	4,360
Bookkeeping fees	270	-	270
Legal fees	300	-	300
Payroll processing fees	481	-	481
Bank charges	19	-	19
	<u>95,655</u>	<u>300</u>	<u>95,955</u>

7 Trustees' remuneration and expenses

Mr A Nicholson purchased two computers amounting to £1379.80 in July 2014 on behalf of the charity. This amount was re-imbursed to him.

8 Employees' remuneration

The average number of persons employed by the charity (including trustees) during the year, analysed by category, was as follows:

	2015 No.	2014 No.
Charitable activities	3	2
Governance	1	1
	<u>4</u>	<u>3</u>

The aggregate payroll costs of these persons were as follows:

	2015 £	2014 £
Wages and salaries	50,984	35,240
Social security	1,278	2,082
	<u>52,262</u>	<u>37,322</u>

No employee received emoluments of more than £60,000 during the year (2014 - No. 0).

Cheviot Youth

Notes to the Financial Statements for the Year Ended 31 March 2015

9 Taxation

The SCIO is a registered charity and is, therefore, exempt from taxation.

10 Debtors

	2015 £	2014 £
Prepayments and accrued income	<u> </u>	<u> 85</u>

11 Creditors: Amounts falling due within one year

	2015 £	2014 £
Accruals and deferred income	<u>26,538</u>	<u>24,601</u>

Creditors amounts falling due within one year includes deferred income:

	2015 £	2014 £
As at 1 April 2014	24,000	800
Amount released to incoming resources	-	.(800)
Amount deferred in the year	-	24,000
As at 31 March 2015	<u>24,000</u>	<u>24,000</u>

12 Members' liability

The charity is a SCIO and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

13 Operating lease commitments

As at 31 March 2015 the charity had annual commitments under non-cancellable operating leases as follows:

Operating leases which expire:

	Land and Buildings	
	2015 £	2014 £
Within one year	<u>11,667</u>	<u>11,667</u>

Cheviot Youth

Notes to the Financial Statements for the Year Ended 31 March 2015

14 Related parties

Controlling entity

The charity is controlled by the trustees who are all members of the SCIO.

15 Analysis of funds

	At 1 April 2014	Incoming resources	Resources expended	At 31 March 2015
	£	£	£	£
General Funds				
General funds	13,496	7,500	(300)	20,696
Restricted Funds				
SBC - CYPPP	23,994	17,436	(39,702)	1,728
The Robertson Trust	-	15,000	(15,000)	-
Youthlink Scotland	4,110	-	-	4,110
Kelso youth project	-	12,000	(12,000)	-
Celebrate	-	2,147	(2,147)	-
Jedburgh youth project	-	32,000	(2,126)	29,874
Young Start	-	24,680	(24,680)	-
	<u>28,104</u>	<u>103,263</u>	<u>(95,655)</u>	<u>35,712</u>
	<u>41,600</u>	<u>110,763</u>	<u>(95,955)</u>	<u>56,408</u>

16 Net assets by fund

	Unrestricted Funds	Restricted Funds	Total Funds 2015	Total Funds 2014
	£	£	£	£
Current assets	20,996	61,950	82,946	66,201
Creditors: Amounts falling due within one year	(300)	(26,238)	(26,538)	(24,601)
Net assets	<u>20,696</u>	<u>35,712</u>	<u>56,408</u>	<u>41,600</u>

Cheviot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	General funds 2015	General funds 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary Income	2,230	2,968
Investment income	=	50
Incoming resources from charitable activities	5,270	565
Total incoming resources	7,500	3,583
Resources expended		
Governance costs	300	300
Total resources expended	300	300
 Net movements in funds	 7,200	 3,283
Reconciliation of funds		
Total funds brought forward	13,496	10,213
Total funds carried forward	20,696	13,496

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Cheviot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	SBC - CYPPP 2015	SBC - CYPPP 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary Income	17,436	17,436
Total incoming resources	<u>17,436</u>	<u>17,436</u>
Resources expended		
Charitable activities	39,702	4,865
Total resources expended	<u>39,702</u>	<u>4,865</u>
Net movements in funds	(22,266)	12,571
Reconciliation of funds		
Total funds brought forward	23,994	7,629
Total funds carried forward	<u>1,728</u>	<u>20,200</u>

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Cheviot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	The Robertson Trust 2015	The Robertson Trust 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	15,000	20,000
Total incoming resources	<u>15,000</u>	<u>20,000</u>
Resources expended		
Charitable activities	15,000	20,000
Total resources expended	<u>15,000</u>	<u>20,000</u>
Reconciliation of funds		
Total funds carried forward	<u>-</u>	<u>-</u>

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Cheviot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	Youthlink Scotland 2015	Youthlink Scotland 2014
	£	£
Net movements in funds	-	-
Reconciliation of funds		
Total funds brought forward	4,110	4,110
Total funds carried forward	<u>4,110</u>	<u>4,110</u>

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Cheviot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	Kelso youth project 2015	Kelso youth project 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary Income	12,000	40,778
Total Incoming resources	<u>12,000</u>	<u>40,778</u>
Resources expended		
Charitable activities	12,000	36,984
Total resources expended	<u>12,000</u>	<u>36,984</u>
Reconciliation of funds		
Total funds carried forward	<u>-</u>	<u>3,794</u>

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Chevlot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	Celebrate 2015	Celebrate 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	2,147	-
Total incoming resources	<u>2,147</u>	<u>-</u>
Resources expended		
Charitable activities	2,147	-
Total resources expended	<u>2,147</u>	<u>-</u>
Reconciliation of funds		
Total funds carried forward	<u>-</u>	<u>-</u>

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Cheviot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	Jedburgh youth project 2015	Jedburgh youth project 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	32,000	-
Total incoming resources	<u>32,000</u>	<u>-</u>
Resources expended		
Charitable activities	2,126	-
Total resources expended	<u>2,126</u>	<u>-</u>
Reconciliation of funds		
Total funds carried forward	<u>29,874</u>	<u>-</u>

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Cheviot Youth

Statement of financial activities by fund Year Ended 31 March 2015

	Young Start 2015	Young Start 2014
	£	£
Incoming resources		
Incoming resources from generated funds		
Voluntary income	24,680	-
Total incoming resources	<u>24,680</u>	<u>-</u>
Resources expended		
Charitable activities	24,680	-
Total resources expended	<u>24,680</u>	<u>-</u>
Reconciliation of funds		
Total funds carried forward	<u>-</u>	<u>-</u>

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